

Process for collecting and transferring donations to support ministries of the St Elizabeth of Hungary Region.

Each Fraternity Treasurer collects donations at the Fraternity meeting by having a separate collection baskets for each ministry with the name of the ministry on or in front of the baskets.

The donator's checks are to be made out to their own Fraternity with the ministry's name in the memo line and/or cash in the appropriate basket. (See example # 1) The donations are collected and counted and deposited into the Fraternity's bank account by each Fraternity's Treasurer.

Example # 1

FRANCES H GRIFFIN, TTE 02-11
MICHAEL P P GRIFFIN, TTE
53-179/113 385
DATE 5-15-18
PAY TO THE ORDER OF ST FRANCIS OF ASSISI FRATERNITY \$ 50⁰⁰
FIFTY DOLLARS
Eastern Bank Premier Checking
MEMO SUDANESE FUND
Joe Franciscan MP
031301982 010441424510385

Each Fraternity's Treasurer writes a check made out it to St Elizabeth Region for the total amount collected and mails it to the St Elizabeth of Hungary's Treasurer with the Region ministry's name written in the memo line. (See example # 2)

Example # 2

ST. FRANCIS OF ASSISI FRATERNITY
5-7017/2110 332
DATE 5-15-18
PAY TO THE ORDER OF ST ELIZABETH REGION \$ 200⁰⁰
TWO HUNDRED DOLLARS
Citizens Bank
MEMO SUDANESE FUND
Fraternity Treasurer MP
0332

6. When requested by the Council, to promptly submit all records kept for review, and, to make all records available to the higher Council upon fraternal visitation.

7. To regularly give an accounting of the status of the fraternity's treasury and to make periodic pleas for donations to the common fund (especially in times of dire need).

For questions, please contact the St Elizabeth's Treasurer:

Michael Griffin
25 Red Leaf
Plymouth, MA, 02360

774-343-2200